

COLTON WATER DISTRICT
MEETING OF THE BOARD
AUGUST 15, 2023

*The meeting was called to order at 6:00 p.m.

*Board Members Present: Ken Carroll, Carl Stephens, Alan Gross, Colin Wait and Teresa Bricker.

*Others present: Pete Dostert and Betty Hodges.

Ken Carroll stated that on line 43, he did not make the motion, and needs to be changed to Carl Stephens. Teresa Bricker said that her name was left off of the Oath of Office. Betty will make those corrections. Colin Wait made a motion to approve the minutes as amended, Teresa Bricker seconded, and the motion carried by unanimous vote.

***Financial report:** Betty Hodges told the board that check #3334 was issued to Tessa Thomas in the amount of \$303.78 for an over payment to her account. She had a previous account at another address and some of her bank draft payments were being applied to that account instead of her new account.

Office supplies in the amount of \$264.66 is being split with Colton Fire District.

CFD contract services is the \$2582.52 payment we should have received in June, and they are changing the monthly contractual payments to biannual, December and June. Ken Carrol stated that they need to know that we may need to change back at any point if needed.

Plant maintenance line has \$1374. That was just a holding place for the money spent on the flaggers until it is reimbursed from the construction account. There is a check from the construction account to the general account to cover the ACH draft payment made to cover the K&L payment for flaggers.

In the bank charge column, there was a refund of \$51. On the financial sheet it was not credited on the sheet handed out. It has been corrected now.

The Auditor said we have been doing the resolutions correctly for transferring contingency funds.

A check for \$315 to CWM-H2O (water rights attorney) was signed for the letter to Oregon Water Resources Department for water rights S4405. (Previously approved)

A check for \$615.68 to Dyer Partnership was signed for the WTP Metal Building Investigation. (Previously approved)

A check for \$350 to Crestwell Construction for gravel delivered on Green mountain at the "old saw shop". Carl Stephens made a motion to pay, Colin Wait seconded and the motion carried unanimous.

Carl Stephens made a motion to accept the financial report. Colin Wait seconded and the motion carried unanimous.

***Superintendent's Report:** Pete Dostert reported that the piping is all put in for the 50,000-gallon tank at the plant for non-potable water.

The Colton Middle School started irrigating the football field and they are using about 1000 gallons a day.

Water loss has not been calculated yet but Pete has been giving the information that he needs.

***Old Business:**

Water/Fire Infrastructure project:

Alan Gross said that Kristi More would like to join us at our September 19th meeting to discuss funding opportunities. Also, Chief Gary participated in a zoom meeting for National Special Districts Action Week with Ron Wyden's office staff, along with 13 other Districts, and was asked to speak on Colton Fire and Water's behalf about the struggles endured with the 2020 fires. He was not able to attend this meeting but will try to attend next month to discuss.

Natural Hazards Mitigation Plan (NHMP):

Teresa Bricker said draft #1 review has a few things that need cleared up. A convener needs to be established. It was decided the District Manager will be the convener. Also, Betty's position needs to be established and the board decided that her title is District Manager. Lastly, Teresa updated all local business' that may provide essential services during emergencies or business' that have large fuel storage. Other discussion followed regarding small details of the draft. The next reading will be September or October.

Water Rights – Bob Long:

Betty Hodges provided 2 emails including a letter for the board to approve to be mailed out to Oregon Water Resources Department regarding the 2016 letter that was returned, needing to extend our water rights permit. Discussion followed and it was agreed that it should be sent, but a total amount paid needs to be established and how much is left in that quote for the project. Also asking if we will hear back with a response from that letter.

Water right Portfolio Management – 4 Tasks in this quote.

- 1-Partial Perfection of Permit S44505
- 2-Extension of Time for Permit S-44505
- 3-Water right negotiation Support
- 4-transfer Application

Discussion followed regarding all 4 tasks and necessity/timing. Negotiating the permit at this time is not feasible due to health issues of the owner of the SR water rights. Meaning tasks 3 and 4 are not an option at this time and we should ask to change it to just the first 2 tasks, and separate 3 and 4 to be tabled to a later date.

Ryan Quigley – Site visit:

Colin Wait said he would like to know from the engineer if Clackamas County will approve this design before agreeing to move forward. This is not being continued at this time and being tabled for future discussion.

WHA/Steve Silva fence quote:

Complete and can be removed from old business.

Systems Development Fee:

Ken Carroll suggested that there be a minimum dollar amount set due to the current calculation rate would be at zero dollars within five years due to the fact that we have no debt. Teresa suggested she could talk to HR Alliance with SDAO for input on what everyone else does. The policy will be revisited at the next board meeting with suggestions.

***New Business:**

Oregon SOS letter to the board. Information provided showed that we don't need to be Audited due to our income. It was agreed that we should continue to use the auditor.

OWRD – Betty Hodges told the board the first round of post cards for water restrictions will come out in a week or so, but we can ignore the first one. The second one will be for us in the weeks to follow. It will be posted on the reader board at that time.

Colton Fire District has cleaned and serviced all hydrants in the District and a log was provided showing what hydrants need repairs.

Betty Hodges presented a grant option from US Army Corps of Engineers partners. Colin Wait said that from what he could tell it goes on median-income and we probably wouldn't qualify, but the board can look it over and review before its due date of October 20, 2023.

Teresa Bricker gathered a project priorities list for the NHMP that was sent to everyone individually to be completed and will be discussed at the next meeting.

***Added Agenda:** None

*The meeting adjourned at 7:45 p.m.