

COLTON WATER DISTRICT
BOARD MEETING
SEPTEMBER 20, 2022

*The meeting was called to order at 6:09 p.m.

Board Members Present: Colin Wait, Carl Stephens, Alan Gross, Teresa Bricker
Others Present: Jan Kaforski, Pete Dostert

*Carl Stephens made a motion to approve the August 16th board meeting minutes and the Executive Session meeting minutes. Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

*Carl Stephens made a motion to approve the Financial Report. Teresa Bricker seconded the motion noting that a correction should be made – check #3150 Construction Fund (Per Acct. Fee) should be in the amount of \$1,352.00 not \$1,472.00 as shown on the report. The motion carried by unanimous vote of those board members present.

*Superintendent's Report: Pete Dostert reported:

-When the generator at the plant was fired up the electrician had wired it wrong. The result was the surge protector was fried and it took out the plant camera, flow meter (chemical feed readings) and the alarm system. Estimated costs to replace is \$11,000. Pete contacted Christenson Electric and was told they were a sub-contractor and not responsible for the damage. A letter stating the events leading up to the damage has been sent to Power Systems West and Christenson Electric. Jan Kaforski said the letter was sent out prior to contacting the district's insurance company, but the insurance company will be contacted since there has been no satisfactory response from Power Systems West or Christenson Electric. Pete said the plant is running okay but all equipment needs to be replaced.

Carl Stephens made a motion to approve having Crimebusters Security install 1 Napco Gemini hybrid alarm, alpha text keypad on the plant door and one new Master combination lock for the main gate in the amount of \$825 and to authorize Vice-President, Colin Wait (in President Ken Carroll's absence), to sign a 3-year monthly contract at \$28.95/mo. (first six months will be free). Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

-OSHA Update – the confined space program needs to include an alternate plan for entry into the vaults. OSHA will send out a letter and timeframe when the new program is required to be submitted. Jan Kaforski will update the program to be in compliance.

-Hult Rd. leak – no firm plan has been projected to fix this – it will take more investigation.

-Green Mountain leak – Sean Ralston has agreed to do the work. Carl Stephens made a motion to expend up to \$6,000 to repair the leak on Green Mountain Rd. Teresa Bricker seconded and the motion carried by unanimous vote of those board members present.

***Superintendent's Report, continued:**

-Crestview Drive leak – three trees need to be cut down to access repair of the leak. Jeremy Fraijo has been contacted to do the work. Discussion followed on removing all of the trees on Crestview to avoid future leaks. Letters will go out to patrons living on Crestview prior to the start of the project.

Carl Stephens made a motion to expend up to \$7,000 to repair the leak on Crestview Drive. Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

***Old Business:** -Second reading of DP 202.2 Conditions and Benefits for Regular Personnel. Teresa Bricker said the policy is behind the times and would like to table review until next month to do more research.

-Carl Stephens made a motion to approve the second reading of DP 501.2 – District Wildfire Some and Heat Illness Prevention Plan. Teresa Bricker seconded the motion and the motion carried by unanimous vote of those board members present.

-Review of draft DP301.12 – Potable Water Policy – tabled until October meeting.

-SDAO Best Practices – board members received a handout stating what classes they need to complete prior to October 31st to be eligible for the up to ten per cent off of the annual insurance costs. Staff usually does this, but it is required of board members this year.

-Update from Alan Gross on construction grant/loans – Alan said a one-stop meeting can be held here with Business Oregon, USDA representatives, the engineer and other agencies where the district can do a 20 to 30-minute power point presentation on construction needs. The power point presentation will be prepared by Alan, Teresa Bricker and David Ulbricht and can be reviewed by the board prior to presentation to make any deletions/additions. Priorities of the project include the treatment plant replacement; Oswalt Rd. replacement with optional items: water intake at the plant, tank on Green Mountain Rd., pressure valves.

Alan Gross said next month there will be a clearer idea of what is needed for cost budget items after he talks with David Ulbricht. Discussion followed on other grant options. Alan Gross and Teresa Bricker were authorized to talk with all consultants to determine costs they charge to help identify grants the district would be eligible for and their help to submit.

***Added Agenda items:** Colin Wait read a letter of resignation from Kady Long, received on September 15, 2022, stating her last day will be September 29, 2022.

*There was no public comment.

*The meeting adjourned at 8:00 p.m.